



**JACOBABAD INSTITUTE OF MEDICAL SCIENCES (JIMS)
JACOBABAD (SINDH)**

**BID DOCUMENT
FOR
PURCHASE OF PETTY ARTICLES, ELECTRIC,
STATIONERY & GENERAL ITEMS ETC.
FOR THE FINANCIAL YEAR 2020-21**

Last Date & Time for Bid Submission : THURSDAY THE 12TH NOVEMBER, 2020
AT 10:30 AM

Date & Time for Bid Opening: : THURSDAY THE 12TH NOVEMBER, 2020
AT 11:30 AM

Venue : JIMS SEMINAR HALL, AIRPORT ROAD,
JACOBABAD

**JACOBABAD INSTITUTE OF MEDICAL SCIENCES (JIMS)
AIRPORT ROAD JACOBABAD (SINDH)
PH # 0722-690003-4
Email: jims.jcd@gmail.com, www.jimssindh.org.pk**

INVITATION FOR BIDS

The Director, Jacobabad Institute of Medical Sciences (JIMS), Jacobabad invites the sealed bids for the Purchase of Petty Articles, Electric, Stationery& General items etc. for the Financial Year 2020-21.

Bidding is open for all eligible bidders. Bidders can obtain the Bid Document from the Office of the Director, Jacobabad Institute of Medical Sciences (JIMS), Airport Road, Jacobabad (Sindh) on written request and upon payment of bid fee of **Rs.3,000/-**(non-refundable) in shape of pay order/demand draft in favor of Director, JIMS Jacobabad or can be downloaded it from the website of SPPRA and www.jimssindh.org.pk(Note: original bid fee receipt is mandatory to be obtained from JIMS Jacobabad before submission (i.e. 10:00 AM Thursday, 12th November, 2020), without which the bid cannot be accepted.

Duly completed bids are required to be dropped/submitted in the bid box placed/affixed at the Office of the Director, Jacobabad Institute of Medical Sciences (JIMS), Jacobabad on or before above mentioned date & time.

DIRECTOR
JIMS, Jacobabad

PREAMBLE

1. Bid Title : PURCHASE OF PETTY ARTICLES, ELECTRIC, STATIONERY & GENERAL ITEMS ETC. FOR THE FINANCIAL YEAR 2020-21
2. Procuring Authority : DIRECTOR, JACOBABAD INSTITUTE OF MEDICAL SCIENCES (JIMS), JACOBABAD
3. Date and time for purchasing of Bid. : FROM 1ST DAY OF PUBLICATION OF NIT IN NEWSPAPERS (DURING OFFICE HOURS) UP TO 10:00 AM THURSDAY THE 12TH NOVEMBER, 2020
4. Place for Issuing, submission and opening of Bid : OFFICE OF THE DIRECTOR, JACOBABAD INSTITUTE OF MEDICAL SCIENCES (JIMS) AIRPORT ROAD, JACOBABAD (SINDH).
5. Last Date and Time for Submission/closing of Bid : THURSDAY THE 12TH NOVEMBER, 2020 AT 10:30 AM
6. Date and Time for Opening of Bid : THURSDAY THE 12TH NOVEMBER, 2020 AT 11:30 AM
7. Bid Fee (Original receipt must be attached with bid document) : **RS.3,000/-** IN SHAPE OF PO/DEMAND DRAFT IN FAVOR OF DIRECTOR, JIMS JACOBABAD (NON REFUNDABLE).
8. Bid Security/Earnest Money to be submitted along with the bid. : **3%** OF TOTAL QUOTED BID AMOUNT IN SHAPE OF DEMAND DRAFT/PAY ORDER ISSUED FROM ANY SCHEDULED BANK OF PAKISTAN IN FAVOR OF DIRECTOR, JIMS JACOBABAD.
9. Performance Security (after issuance of award of contract) : SUCCESSFUL BIDDER/FIRM WILL SUBMIT THE PERFORMANCE SECURITY OF **5%** OF THE QUOTED BID AMOUNT AND/OR VALUE OF SUPPLY/WORK ORDER(S).
10. Stamp Duty : **0.35%** VALUE OF SUPPLY/WORK ORDER(S)
11. Bidding Procedure : OPEN COMPETITIVE BIDDING SPPRA RULE NO. 46 (1) 2010 AMENDED FROM TIME TO TIME, **SINGLE STAGE – ONE ENVELOPE PROCEDURE.**
12. Bid Validity : 90 DAYS FROM THE DATE OF BID OPENING

EVALUATION CRITERIA FOR TECHNICAL EVALUATION /KNOCK DOWN CRITERIA FOR QUALIFYING IN THIS BID

Please read carefully before filling/submitted the documents. Documentary evidence must be attached.

(CHECKLIST)

SR.	DETAILS	YES/NO	ANNEX
1.	Original receipt along with bidding document issued by JIMS or downloaded from SPPRA or www.jimssindh.org.pk website duly signed and stamped on each and every page by authorized person (clear readable copy).		
2.	3% Earnest Money in shape of Call deposit/Pay order/Demand draft (original).		
3.	Company Profile (including details, trained persons with contact Nos.)		
4.	Income Tax returns for the last 3 years(attach copies)		
5.	Valid NTN Certificate		
6.	Purchase orders of last FY i.e.2019 – 20 (worth PKR >5.000 M) regarding supply petty articles, electric and other items etc.		
7.	Attach 05 Purchase orders from 02 different Government/ Autonomous institutions in last Three years.		
8.	Attach Bank statement showing turnover of last three years (PKR.10 million) (minimum in each year).		
9.	Provide samples (which are mentioned in remarks section) will be returned after completion of technical evaluation& also provide brochures (if available).		
10.	Submission of undertaking on Rs.100 stamp paper, that the vendor/bidder is not blacklisted and litigated by any Institute of Federal, Provincial Government or any Department /Agency /Organization/Autonomous Body or Private Sector Organization anywhere in Pakistan. (Annex – A)		
11.	Financial quotation must be typed/computerized on company letterhead on prescribed bid format as given below as Annex B. (Financial quotation hand written will be disqualified)		
12.	Provide Technical data in soft copy i.e. CD/USB on prescribed format in excel attached as given below (Annex-B)		
13.	Each page of the bid document &copies of documentary evidences must be signed & stamped by the bidder and/or his authorized person.		
14.	Mentioned annexure page Nos. in checklist sheet and also page numbered should be written on each and every page		

- (a) Short of any documents is liable to reject the offer/bid.
- (b) Failure to meet eligibility/knock down criteria will disqualify the bidder from participation in this Bid and its proposals will not be evaluated / considered.
- (c) Documentary evidence(s) of above required valid registrations/certificates must be attached.
- (d) Bidder should provide legible/clear copies of documents, otherwise their document should not be considered.

Bidder's details for notice purpose

Bidder Name			
Company			
Address			
Tel & Fax No.	Contact Person Cell No.		
Email Address			

Name _____
STAMP & SIGNATURE OF THE BIDDER

A –TERMS & CONDITIONS

1. The Bid process shall be governed by the SPPRA Rules 2010 (amended from time to time).
2. Open Competitive Bidding SPPRA Rule No. 46 (1) 2010 (amended from time to time)Single Stage – One Envelope Procedure, the bidder is required to submit a single envelope containing the financial proposal and required information mentioned in the eligibility criteria along with the earnest money/security deposit.
3. Government taxes shall be deducted as per government rules framed from time to time.
4. The Bid must contain earnest money/security deposit@ **3%** of the total offered bid amount in shape of bank draft/pay order (in original) in favor of Director, JIMS Jacobabad; without earnest money/security deposit the bid shall not be entertained.
5. The Contract shall be valid initially for a period of one year i.e. 2020 – 21 and thereafter it may be extended for a further period of further 01 year on the same quoted rates and upon satisfactory performance basis as may be necessary on mutual agreement. The Director JIMS Jacobabad reserves the right to terminate the Contract at any time.
6. The scrutiny of technical bids will be performed by the Procurement Committee.
7. Only one rate for each item as per bid specification is acceptable, no alternate rate(s) will be accepted otherwise bidder item will be dropped.
8. Bidders have to provide samples which are mentioned in remarks column (will be returned after completion of bid process).
9. Over-writing, cutting, erasing in the Bid Document should be avoided, if there is any over-writing, cutting, or erasing the correction should be duly signed and stamped by the authorized person.
10. All required items shall be quoted in PAK RUPEES.
11. The bidder shall be responsible to deliver the required good(s)/item(s) in good conditions at JIMS Jacobabad at their own cost including transportation, insurance etc.(if any).
12. Successful bidder shall provide performance security @**5%**of the total bid value along with **0.35%** stamp duty on the Contract Agreement and/or on the value of supply/work order(s) as the case may be.
13. The bidder shall bear all costs / expenses associated with the preparation and submission of the bid(s) and the purchaser/procuring agency shall in no case be responsible for those expenses.

14. Rejection of the Bid:

- a. Submitted in other than prescribed forms, annexure and documents not attached.
- b. Incomplete, partial, conditional, alternative or late submission.
- c. Earnest money is not submitted.
- d. Subjected to interlineations/cuttings/corrections/erasures/ overwriting.
- e. The bidder refuses to accept the corrected total bid price at his own.
- f. The bidder tries to influence the bid evaluation / contract award.
- g. The bidder engages in corrupt or fraudulent practices in competing for the contract award.
- h. The bidder fails to meet all the requirements of bid eligibility / qualification criteria
- i. The bidder has been blacklisted by any public or private sector organization

- j. The bidder has been served any legal notices, displeasure letters or any unsatisfactory performance letters by any public sector, Government, Semi Government or any autonomous body or serious failures to provide satisfactory services.
15. The Procuring Agency (i.e. Director, JIMS Jacobabad) reserves the right to reject any/all bid(s) at any time subject to relevant provision of SPPRA Rules 2010 (amended from time to time).
 16. Any liability arising on this Institute or any other taxes pertaining to bidder/firm in the tenure of contract with this institute shall be deducted from the bills of the bidder and if the full amount is not recovered then the same shall be recovered from the Performance security of the bidder. There would be no liabilities of the workers of the bidder towards the Director JIMS.
 17. Any offer received not as per terms & condition of the tender enquiry/bidding document of this Institute or framed under Sindh Public Procurement Regularity Authority (SPPRA) Rules 2010 amended time to time is liable to be ignored/rejected.
 18. Price escalation will not be allowed.
 19. In case the bidder fails to execute the contract strictly in accordance with the terms & conditions laid down in the contract, the performance security deposited shall be forfeited.
 20. Duly attested photocopy of valid C.N.I.C of the bidder and/or his authorized representative must be attached with the bid document along with copies of National Tax Number (NTN).
 21. The sealed bids (separate technical and financial bids further sealed in one envelope) will be dropped in the tender Box placed in the Director JIMS Office of this institute on the scheduled date & time or before.
 22. The Procuring Agency shall disqualify a bidder if it find, at any time, that the information submitted by him concerning his qualification was false and materially inaccurate or incomplete.
 23. If procuring Agency found that any quoted item rates are higher than market rates then offered item will not be entertained.
 24. The bidder shall provide required items in the prescribed format in softcopy (CD/USB) attached in the technical offer.
 25. The bidder with the lowest evaluated cost, but not necessarily the lowest submitted price, shall be awarded the contract.
 26. In case, the contracting firm offers less discount in comparison to discount offered to other institution/Market Price/hospitals situated in Sindh, the Difference will be automatically deducted and adjusted in the bill, however, if any excess amount is paid, the same will also be deducted from the pending bills or security of the side firms.
 27. The offered discount shall be from the maximum retail prices fixed by the concerned regulatory authority, or the manufacturers (where concerned regulatory authority has permitted to do so or sole importers for medicines and from market price for disposables.
 28. The Bidder shall be bound to accept all terms & conditions of the Government / SPPRA and any further condition introduced by Government during the period of contract in addition to the terms, conditions, Rules & regulations of SPPRA.

29. The bidders are required to offer their best and most competitive discount for the items.
30. A supplier agrees to provide an estimated quantity of items over a mutually agree period of time as per agreed price.
31. The contractor will provide an authentic price list of goods if and when required for verification of bill.
32. All the bidders are required to provide complete documents in compact file for their assessment of qualification as prescribed under the rules. Only the firms which will be declared qualified by Procurement Committee will be entertained in the further contract proceeding.
33. While tendering bidder quotation, the present trend / inflation the rate of goods, supplies etc. in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services shall be entertained for the year 2020-21.
34. The bidder will provide warranty for one year on Electric products (if any).
35. Bidder will ensure and provide certificate that if price up/down or variation in market that he will provide the goods etc. on the same rates fixed on this tender for the complete year 2020-21 and supply order issued by this institute when and as required for the year 2020-21.
36. Price should be quoted on delivery to consignee's end i.e. Jacobabad Institute of Medical Sciences (JIMS), Jacobabad inclusive of all taxes, stamps, duties, levies, fees. No separate payment shall be made.
37. The delivery of the required item(s)/good(s) and/or related service(s), if any shall be made by the bidder within stipulated date and time and/or after issuance of the supply order(s), but not more than 21 days of the supply order date; as the case may be.
38. If the bidder/supplier fails to deliver the required item(s)/good(s) and/or related service(s), if any within stipulated time as specified above, the Procuring Agency/Purchaser shall, without prejudice to its other remedies under the contract deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.07 percent of the Contract Price for each day of delay until actual delivery and/or performance, up to a maximum deduction of 10% of the Contract Price and/or value of supply order(s). Once the maximum is reached, the purchaser may consider termination of the contract
39. The Director, Jacobabad Institute of Medical Sciences (JIMS), Jacobabad reserves the right to impose the following penalties for any breach of the contract by bidders.
 - a. Forfeiture of the Performance Security
 - b. Forfeiture of remaining payment
 - c. Black listing of the firm

Name _____
STAMP & SIGNATURE OF THE BIDDER

ANNEXURE - A

(onRs.100/- stamp paper attested by notary public)

CERTIFICATE

I _____ M/s. _____ Shop/Warehouse registered
Address _____ CNIC No. _____

_____ Contact No. _____ is hereby certified that our firm M/s. _____ has never been suspended, black listed, changed the name of company, defaulter or given any unsatisfactory performance by any government, Semi Government or any autonomous body.

M/s. _____ also confirm that price(s) quoted in the bid document are not more than the price(s) quoted in any other Government/Autonomous Institution/Market Price in the Province of Sindh. In case of any over pricing we shall be bound to refund the same to consignee in the best interest of the Government/ Health Department and Public.

I _____ M/s. _____ confirm that in case of violation of the terms and conditions of the bid document, or any misinformation provided by us our firm M/s. _____ security deposit/earnest money may be forfeited and any other action i.e. suspension/ blacklisting of our firm may be taken/initiated against us and it would not be challenged by us at any governmental department or court of Law.

I _____ M/s _____ is hereby confirm that we have read and understand all the terms & conditions as laid down in the enclosed bid document provided by JIMS, Jacobabad.

SIGNATURE WITH STAMP AND THUMB IMPRESSION

NAME: _____

DESIGNATION: _____

NIC NO: _____

ANNEXURE - B

Technical proposal to be submitted on company letterhead

Sr. No.	Nomenclature	Unit	Company/Brand	Remarks
				Sample/Brochure attached

) Financial bid data is required on bidder's official letterhead (also mention company of each item) and soft copy on CD/USB In Microsoft Excel format read/writable)

SR.	NOMENCLATURE	UNIT	MAKE/COMPANY	QTY DEMANDED	REMARKS
STATIONERY ITEMS					
1	Tissue Box (with JIMS logo printed)	Pkt	Good Quality	1,500	
2	Battery Cell AAA	Pcs	Good Quality	600	Sample
3	Battery Cell AA	Pcs	Good Quality	600	Sample
4	Box File Large	Each	Good Quality	48	Sample
5	Permanent Marker	Each	Good Quality	50	Sample
6	Binding Tape 3" (Green/Black)	Each	Good Quality	12	
7	Binding Tape 2" (Green/Black)	Each	Good Quality	12	
8	Envelope 14x17 inch	Dzn	Good Quality	450	Sample
9	Envelope A4 size	Dzn	Good Quality	450	Sample
10	Envelope 10x12 inch	Dzn	Good Quality	450	Sample
11	Rough Whit Paper 5x7 for lab	Kg	Good Quality	100	
12	Carbon Paper	Pkt	Good Quality	100	
13	Plain register 300 pages	Each	Good Quality	300	
14	Multicolor (Posted) Flags	Pkt	Good Quality	24	
15	A4 Color paper (1x100) different colors	Pkt	Good Quality	12	
16	A4 Plastic Transparent sheet (1x50)	Pkt	Good Quality	12	
LAUNDRY ITEMS					
17	Bleach Powder	Kg	Good Quality	1000kg	
18	Soda Ash Powder	Kg	Good Quality	1000kg	
19	Washing Surf	Kg	Good Quality	500kg	
ELECTRIC ITEMS					
20	Bracket Fan 24 size	Each	PAK/GFC or Equivalent	12	With 1 year Warranty
21	Pedestal Fan	Each	PAK/GFC or Equivalent	6	
22	Pedestal Fan (Water cooling fan)	Each	PAK/GFC or Equivalent	10	
23	Ceiling fan 56 Inch	Each	PAK/GFC or Equivalent	10	
24	Tube Light 28 Watts	Each	Good Quality	400	
25	Tube Light 14 Watts	Each	Good Quality	1000	

26	Tube Light Insect Killer 20 Watts	Each	Good Quality	200	
27	Saver 23 Watts	Each	Philips or Equivalent	200	
28	LED Blub 52 Watts	Each		20	
29	LED Blub 52 Watts	Each		200	
30	Power Plug for AC 15 Amp	Each	Good Quality	100	Sample
31	Multi Light Plug 5 Amp	Each	Good Quality	100	Sample
32	3 Pin Shoe Plug 5 Amp	Each	Good Quality	100	Sample
33	3 Pin Shoe Plug 15 Amp	Each	Good Quality	100	Sample
34	Panel Light 24 Watts	Each	Good Quality	20	Sample
35	Tube Holder 28 W	Each	Good Quality	200	Sample
36	3 pin Switch 10 Amp	Each	Good Quality	100	Sample
37	3 pin Switch 20 Amp	Each	Good Quality	50	Sample
38	Lead Extension	Each	Good Quality	30	Sample
39	Unit Box 5 Amp	Each	Good Quality	30	Sample
40	Concealed LED Panel Light 12 Watts	Each	Good Quality	20	Sample
41	Cable 2 Core 110/76	90m roll	Pakistan cables/Hero or equivalent	15	Sample 1ft (mention tag company name and size)
42	Cable 2 Core 23/76	90m roll		10	
43	Cable 2 Core 70/76	90m roll		10	
44	Cable 2 Core 4mm	90m roll		10	
45	Cable 2 Core 6mm	90m roll		10	
46	Cable Single core 1.5mm	90m roll		15	
47	Wire Single Core 16 MM	90m roll		5	
48	Wire Single Core 6 MM	90m roll		5	
49	Cable 2.5mm Single core	90m roll		5	
50	Cable 4 core 35mm (for Emergency Department)	Ft		600 ft	
51	Tube light Driver (Choke) 40W	Each	Phillps, Electronics or equivalent	200	Sample
52	Tube light Driver (Choke) 80W	Each		100	Sample
53	Air Conditioner 1.5 ton	Each	Haier/Gree or equivalent	15	
54	Water Dispenser (with Two tap Hot and cold + refrigeration unit)	Each	Haier/Gree or equivalent	10	
55	Electric Water Coolers	Each	100 liters cap Body (front, side, top) Megn.S S Pressure type. 4 taps	10	
56	Triplet Electric water purifier	Each	(Triple Stages Water Filter With Ultraviolet system High quality food grade housing High water Purification Complete fitting and Pipe included)	12	

57	Microwave Oven (30 L)		Dawlance/PEL/ Orient or Equivalent	1	
HOSPITAL LENIN/UNIFORM					
58	OT Gown	Each	Good Quality	500	
59	OT Towel Medium JIMS Name Printed	Each	Good Quality	1000	
60	OT Towel Large JIMS Name Printed	Each	Good Quality	1000	
61	OT Dress For Female Drs (Purple)	Pcs	Good Quality	100	
62	Macintosh (3.5 ft x 4.5ft)	Roll	Good Quality	150	
63	Disposable Apron	Pcs	Good Quality	300	
64	Ragzine for OT Table (1x2.5 mtr)	Pcs	Good Quality	100	Sample
65	Single Bed Sheets with plow cover (White Colour) with JIMS Name	Each	Good Quality	300	
66	Pillow Large Size	Each	Diamond/Molty or equivalent	100	
67	Female Patient Dress	Each	Good Quality	200	
68	Blanket (Double ply Single bed) size 160x200 cm (weight > 2.5kg)	Each	Good Quality	100	
PLUMBING ITEMS					
69	Side Pillor Cock	Each	Good Quality	36	
70	Bason Mixture	Each	Good Quality	36	
71	Yarn Filter 10"	Each	Good Quality	120	
72	PPF Filter	Each	Good Quality	120	
73	Carbon Filter	Each	Good Quality	120	
74	Yarn Filter 20"	Each	Good Quality	300	
75	PPF Filter	Each	Good Quality	300	
76	Carbon Filter	Each	Good Quality	300	
77	Toilet Shower Head	Each	Good Quality	100	
78	Toilet Shower Chain	Each	Good Quality	100	
79	Bib Cock Cp	Each	Good Quality	36	
80	Tee Cock Cp	Each	Good Quality	36	
81	Sink Mixture	Each	Good Quality	24	
82	Irrigation valve(1") Bras	Each	Good Quality	50	
83	Waste pipe	Each	Good Quality	24	
84	Bottle Waste	Each	Good Quality	36	
CARPENTRY ITEMS					
85	Drawer Lock (Shiftless)	Each	Good Quality	100	Sample
86	Cylindrical Lock	Each	Good Quality	50	Sample
87	Padlock Medium	Each	Good Quality	50	Sample
88	Drawer Lock (Shaft)	Each	Good Quality	100	Sample
89	Drawer Handle	Each	Good Quality	100	Sample
90	Cabinet Handle	Each	Good Quality	100	Sample
HOUSEKEEPING & GENERAL ITEMS					
91	Vim Bar Liquid 1000 ML or equivalent	Each	Good Quality	100	Sample

92	Toilet Cleaner 1000 ML	Each	Good Quality	500	Sample
93	Hand Wash (Medicated)	Ltr	Good Quality	300	Sample
94	Phenyl 425 ML	Each	Finis or equivalent	1,000	Sample
95	Shopper Size 18 x 24 (Black)	Kg	Good Quality	1000 kg	Sample
96	Shopper Size 28 x 36 (Black/Red/Yellow)	Kg	Good Quality	1000 kg	Sample
97	Shopper Size 40 x 50 (Black/Red/Yellow)	Kg	Good Quality	1000 kg	Sample
98	Disposable Glass	Pcs	Good Quality	1,000	
99	WD-40 Spray	Pcs	Good Quality	50	
100	Zip lock shoppers different sizes	Per KG	Good Quality	300 kg	Sample
101	Transparent Shoppers (half kg)	Per KG	Good Quality	300 kg	Sample
102	Rat Killer Tablet	Pkt	Mortien or Equivalent	50	
103	Wireless Door Bell	Pcs	Good Quality	50	Sample
104	Rechargeable Torch	Pcs	Good Quality	50	
105	Salt 5 Kg Packs for RO Dialysis	Kg	National, Shan or Equivalent	1,000	
106	Hypo chloride Bleach liquid for Dialysis	Each	Good Quality/ Local made	3000 Ltr	Sample
107	Mosquito Spray	Each	Good Quality	300	Sample
108	Air Freshener	Each	Good Quality	300	Sample
109	Dignity Sheet 60x90 cm (1x10)	Pkt	Good Quality	500	Sample
110	Thermos (Hot and Cold) Large	Each	Good Quality	2	
111	Thermos (Hot and Cold) Medium	Each	Good Quality	3	
112	Diaper (Zero size)	Pkt	Pamper/ Canebaby or equivalent	300	
113	Baby vipes	Pkt		300	
114	Baby feeding cup	Each		100	Sample
115	X-Ray lading Sheet 1mm	Per kg	Good Quality	800 kg	
116	Lamination Sheet for X-ray lading	Per sheet	Good Quality	20 sheets	
117	X-Ray laid Glass	per ft	Good Quality	12ft	

SEAL & SIGNED BY BIDDER

(to be signed between the successful bidder and Procuring Agency after acceptance of offer)

CONTRACT AGREEMENT

PURCHASE OF PETTY ARTICLES, ELECTRIC, STATIONERY & GENERAL ITEMS ETC. FOR THE FINANCIAL YEAR 2020-21

This Agreement is made, effective from _____, between the **Director Jacobabad Institute of Medical Sciences (JIMS), Airport Road, Jacobabad** (hereinafter referred to as the "Purchaser") of the first Party

And

M/s. _____ a firm registered under the Laws of Pakistan and having its registered office at _____ Ph# _____ (hereinafter called the "SUPPLIER") of the second party for Purchase of Petty Articles, Electric, Stationery & General Items etc. for the Financial Year 2020-21. (hereinafter also referred to individually as party and collectively as the parties").

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidder;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications.
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Procuring Agency's Notification of Award

WHEREAS the purchaser has accepted the bid by the supplier for the supply of Petty Articles, Electric, Stationery & General Items etc. for the Financial Year 2020-21.

Now this Contract Witness as Follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of this Contract hereinafter referred to:
2. In consideration of the payments to be made by the purchaser to the supplier/manufacturer as hereinafter mentioned, the supplier/manufacturer hereby covenants with the purchaser to provide goods/items namely and to remedy defects therein in conformity in all respects with the provision of this contract or make replacement of defective goods as the case may be, without any additional charge, to the satisfaction of the purchaser.
3. Second party confirmed/agreed that the goods/items supplied under this Contract shall conform to the standards mentioned in the Technical Specifications of bid document, and appropriate to the country of origin/brand mentioned in bid document.

4. Second party confirmed/agreed for free transportation, installation along with all Government taxes including labor charges at consignee end must be borne by Second party.
5. The bidder deposit performance security as under in shape of call deposit / Pay order in favour of Director JIMS, Jacobabad at the rate of **5%** of the total bid value and/or value of supply order(s) as the case may be.
6. Stamp duty **@0.35%** shall be borne by the Second party.
7. Income Tax and other taxes will be deducted according to the Government Rules.
8. Second party will provide one year free services and warranty of electric items.
9. The purchaser reserves the rights to increase / decrease or delete the quantities of goods / service originally specified in the schedule of requirements without any change in unit price or other terms and conditions of goods at any time during the contract period as per relevant Rules of SPPRA 2010 (amended from time to time).
10. This Institute will issue complete supply orders of individual or stock purpose for 03 months when and as required for the year 2020-21.
11. If the market prices are high/low the bidder will provide goods etc. for whole year 2020-21 on the quoted rates.
12. M/s. _____ agrees to supply and accepts the said item(s) at the rates for the supply of contracted quantity within the stipulated period shown in the contract.

CERTIFICATE

M/s. _____ guarantees to supply the stores exactly in accordance with the requirement specified in the work/supply order(s) and also agreed the terms and conditions mentioned in the bid document.

Signature with stamp (the Supplier)

Signature with stamp (the Purchaser)

Name of bidder _____

M/s. _____

Name of authorized person _____

CNIC No. _____